

**A Meeting of Urchfont Parish Council will be held on Wednesday 14<sup>th</sup> August 2019 at 7.00pm in the Village Hall Conference Room.** Councillors are reminded of their duty to attend this meeting, and to consider their decisions in the light of the legislation on Discrimination, Crime and Disorder and Bio-diversity. Members of the Public and Press are welcome to attend the meeting, but may only speak in the time set aside for public participation.

*Bob Lunn* Clerk to the Council

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8<sup>th</sup> August 2019

- A. Introduction**
- 1. Welcome by the Chairman**
- 2. Apologies**
- 3. Councillor Vacancy – consider co-option candidate**
- B. PLANNING – see separate agenda**
- C. FULL COUNCIL MEETING**
- 1. Declarations of Interest:** to declare any personal/prejudicial interests
- 2. Time set aside for Public Participation and External Reports**
- 3. Minutes of the Meeting of the Council held on 10<sup>th</sup> July 2019 – to approve**
- 4. Action List Status Review and Update Reports from the Minutes of the meeting held on 10<sup>th</sup> July 2019** not covered as separate agenda items below
- 5. Finance**
- a. Financial Statement and Bank Reconciliation as at 31<sup>st</sup> July 2019 – see Clerks Report**
- b. Application from Cricket Club for Financial Assistance – to consider**
- c. Project Proposals**
- i. Crookwood Lane Lay-By – to consider current quotations received and agree way forward**
- 6. Lead Councillor, Working Groups, Clerk & other written Reports (See Appendix attached on website only) – to consider any issues arising or clarification required (if none then quickly move on to next agenda item)**
- a. Clerks Report**
- b. Councillor Reports - None**
- 7. Urchfont Pond – Algae – to receive an update**
- 8. Best Kept Village Competition 2019 - County Round WON – Prize Presentation arrangements**
- 9. Farmers Field – Brief Update and approval of Updated Terms and Conditions for Chain Saw Use**

- 10. Proposed New Byway Designation alongside Farmers Field** – to consider
- 11. Cemetery Regulations – Out of Parish criteria** – to consider
- 12. The Paddock Road Signs** – to consider proposed changes
- 13. Increasing Dog Pooh on Oakfrith Pathway in particular** – to consider any further action required
- 14. Update on Current Parish Issues not covered by above agenda items** – updates / clarification on previously debated / highlighted issues.
- 15. External Meetings** - to receive reports on any external meetings attended by Councillors
- 16. Councillors' Reports and Items for Future Agenda** - Councillors are requested to use this opportunity to report on any minor matters of information not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**Date of Next Meeting: 11<sup>th</sup> September 2019 in Urchfont Village Hall Conference Room commencing at 7.00pm**

**a. CLERK'S REPORT – To BE COMPLETED**

**1. Update on actions from July Meeting**

**FC/52/19 – Cemetery Grass** – Mark Goddard is of the view that an extra cut is not required, unfortunately he got behind earlier in the season and he suspects that this is the time that the longer grass was spotted. I have asked him to keep an eye on the situation and to undertake an extra cut if necessary.

**FC/53/19 – Crookwood Lay-By** – updated final quote received and amended quotation log distributed to all councillors

**FC/55/19 – Overhanging Tree in Friars Lane** – Issue referred to WC who do have a budget for dealing with specific tree scenarios in unregistered land, awaiting a response from the Officer concerned following a site visit.

**FC/57/19 – Football Nets on Playing Field** – awaiting a response from the School regarding whereabouts of the nets previously purchased by UPC.

**FC/59/19 – Parish Trust Funds – UWLNP** – the agreed 50/50 split of surplus funds with UPC have been actioned by the parish Trust.

**2. Finance** – The Financial Statement and Bank Reconciliation have been distributed to all councillors with this agenda. The accounts are in good order and expenditure during the month is itemised on the bottom of the Bank Reconciliation. Now almost half way through the financial year, agreed project budgets and initiation action are key to facilitating the majority of spend in year. With the view to minimising time at this meeting, it is not intended on this occasion to give a verbal report unless councillors have any question.

**3. Audit of 2018/19 Accounts** – The accounts remain with the external auditors, no supplementary questions have been asked to date and their report is expected in September.

**4. Water Supply to the Duck House** – I now have a quote for the Duck House supply connection which is within the budget councillors approved at the July meeting. I will initiate this connection when the internal works to the Duck House tap and onward isolatable connections to the Pond Green triangle have been completed as required by Wessex Water.

**5. Councillor Vacancy** – I have received one expression of interest from Martyn Hollyman of Manor Farmyard, when I receive his completed application form I will circulate to councillors for consideration at the August meeting.

**6. Tree Felling Licence** – I have applied to the Forestry Commission for a tree felling licence (81 trees) for Farmers Field, this has been acknowledged and I am now waiting for an inspection visit to validate the application

**7. Best Kept Village Update** – Having won the County Round, presentation of awards will be made by the Lord Lieutenant of Wiltshire and sponsor representatives on Sunday 15<sup>th</sup> September 2019 at 11.30am in the Village Hall. All in the community are welcome to attend, light refreshments will be available.

**8. Urchfont Pond** – Now that the water quality appears to have improved following the installation of the aeration system(s), siltex and dyofix dye, I have requested the Environment Agency to undertake further samples with the view to hopefully removing the warning signs by 30<sup>th</sup> August when Candles Round the Pond is scheduled.

**Bob Lunn**  
**Clerk to the Council**

**b. COUNCILLORS REPORTS – Roads and Pond Report**

I have walked round most of the roads in the village and would advise that there have been no material changes in the condition of the roads and street furniture since my April report.

The second aeration pump was installed in the village pond on Thursday 8<sup>th</sup> August (Thanks to Paul Bancroft for loaning us his waders for the task and Andy Phillips of L A Builders for placing the diffuser unit in the pond).

On Sunday 11<sup>th</sup> August MB and DS double dosed the pond with Dyofix. On Monday 12<sup>th</sup> August the red algae reappeared at the Friars Lane of the pond. The pond was manually aerated in the immediate area for about 20 mins. By 09:00 on Tuesday 13<sup>th</sup> the red algae had disappeared and on Wednesday 14<sup>th</sup> there were a few patches of dead red algae on the surface which quickly dispersed.

Both pumps will run in tandem for at least a month working in conjunction with the dye to reduce the blue green algae. Hopefully we will be able to remove the warning signs in time for Candles Round the Pond. This outcome is not guaranteed.

Bernice Brewster has been consulted and she is happy that we are following her plan. She confirmed that the reappearance of the red algae immediately following the Dyofix application was coincidence.

**Mark Botham**