

**Urchfont Village Hall Charging Structure**  
**Effective from 1<sup>st</sup> January 2019**

<b>Prices are per hour</b>	<b>General</b>	<b>Frequent Users *</b>	<b>Affiliated/Youth Groups</b>
<b>Main Hall</b>	<b>£12.00 Plus £10 extra if use of Main Kitchen is required</b>	<b>£7.00</b>	<b>£5.00</b>
<b>Conference Room (using Small Kitchen only)</b>	<b>£8.00</b>	<b>£6.00</b>	<b>£4.00</b>
<b>Both Rooms</b>	<b>£16.00</b>	<b>£10.00</b>	<b>£6.00</b>
<b>Use of Hall until 01.00am</b>	<b>£40.00</b>		
<b>Licenced for Cash Bar</b>	<b>£15.00</b>		

\* **Frequent Users are those represented on the Management Committee**

**When booking the Village Hall please give accurate times for the booking so that the Hall Manager is not inconvenienced in locking or unlocking the Hall. Setting up/clearing time must be allowed for in the booking period. A £10.00 deposit might initially be taken to cover any breakages, etc and reimbursed if nothing untoward has occurred.**

**The Village Hall is required to pay an annual fee to The Performing Rights Society and the Phonographic Performance Limited in respect of copyright of all music performed in the Hall so that letting fee reflects this charge.**

**The letting fee also includes the use of some of the new facilities installed in 2014 ie new broadband/projector/network facilities.**

**Hiring charges for crockery/tables outside of the Village Hall are:**

**Tables – Large                   £1.50 each per day**  
**Tables – small                   £1.00 each per day**  
**Crockery & Cutlery           £10.00. All replacements to be paid**  
**We reserve the right to ask for a £25.00 deposit**

**Any damage will be charged for replacement**