



Clerk to the Council: Mr Bob Lunn
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8 November 2018

NOTIFICATION OF A PLANNING MEETING

Notice is hereby given that a Parish Council Planning Meeting is scheduled for **Wednesday 14 November 2018 at 7.00 pm** in Urchfont Village Hall – at Item B on the Full Council meeting agenda.

- * Council Members are reminded of their duty to attend this meeting, and to consider their decisions in the light of the legislation on Discrimination, Crime and Disorder and Bio-Diversity.
- * Council Members are also reminded that when considering planning applications they must follow the guidance outlined in the Urchfont Parish Council Planning Policy and Procedure document (UPC/18) and its incorporated Statutory Authorities/Governing Documents, all of which can be found on the Wiltshire Council or Urchfont Parish Council websites. Council members should also have regard to the visual impact upon the surrounding area and relationship to adjoining properties.
- **Urchfont Parish Council's role, as a Consultee, is to provide Wiltshire Council with UPC's considered views taking account of views expressed across the Urchfont Parish community.

Members of the Public and Press are welcome to attend the meeting but may only speak by invitation in the time specifically set aside for public participation.

AGENDA:

1. Apologies.
2. Declarations of Interest.
3. Minutes of a meeting held on 10 October 2018.
4. Matters arising from those Minutes – for information only

5. Plans for discussion

NB: The meeting will be adjourned at the beginning of each Planning Application to enable members of the Public to express their views on that particular application.

5a) 18/08859/FUL - Full Planning Application for the erection of a lean-to greenhouse at Hartley House, Blackboard Lane, Urchfont, Devizes, Wilts., SN10 4RD for Mr Simon Holt.

5b) 18/09775/TCA - Works to trees in a Conservation Area to consist of Re-Pollarding 1 no. Ash Tree (T1) and 2 no. Willow Trees (T2 & T3), at Willow Gate (B3098), Urchfont, Devizes, Wilts., SN10 4RP, for Mr Hallam.

6. Decisions received from Wiltshire Council since 05 October 2018

6a) 18/08928/TCA - Works to trees in a Conservation Area, as per schedule, at Urchfont Manor, Urchfont, Devizes, Wilts., SN10 4RF, for Ms Eleanor Jones. **No Objection**

7. Matters for Report

Report from Sandra Johnston (SJ): **18/09099/FUL & 18/09169/LBC**

SJ has liaised with Emma Gillespie (assigned WC Planning Officer), regarding the letter of objection sent to WC from the owners of Two Chimneys, the dwelling immediately next to a proposed application for a single storey Extension to existing dwelling, including addition of doors to existing open store at The Old School, High Street, Urchfont, Wilts... and has today received the following from Ms Gillespie:-

"Further to our telephone conversation today regarding the above applications, I can confirm that following receipt of Robert Lee's objection, I have conducted two site visits and met with the agent on site to go through the proposal to ensure I am fully aware of what the application entails. I also today visited Mrs Sarah Lee and viewed the application site from her garden and have a clearer view of the store in which the extension is to attach to. I am yet to make an assessment on this application and am still waiting for comments from the Conservation Officer with regards to the impacts on the Listed Building. The objections made by neighbouring residents, which are planning considerations, will be included within the assessment and taken in to consideration by the Council when determining the application. I hope this information is helpful".

The proposed date of the next Planning Meeting is **Wednesday 12 December 2018** at **7:00 pm** in Urchfont Village Hall.

*Written & verbal statements on the above applications may be handed / sent to the Clerk to the Council no later than 5pm on the day of a Planning Meeting. All planning enquiries should be referred to him.

It is important to note that you should send any representations for or against a specific application to Wiltshire Council Planning Department who are the approving authority.

NB Hard copies of all Planning Applications & Plans are held and may be viewed, by arrangement, at any time. All Planning Applications and their documents should also be visible on www.urchfont-pc.gov.uk >Urchfont Parish Council (UPC)>Planning Applications - or go to www.wiltshire.gov.uk - click on 'Planning Applications' – 'Planning applications online' - 'Search by planning application number'#