

**DRAFT Minutes of the Urchfont Parish Council (UPC) Planning Meeting held on Wednesday 11<sup>th</sup> December 2019 in the Village Hall.**

**Present:** Councillors: Day (GD – Chairman), Botham (MB – Vice Chairman), Hill (TH), Cowen (LC), Cottell (PC), Creasey (GC), Kemp (MK) and Hollyman (MH)

**Clerk to the Council:** Lunn (BL)

**Councillor for Urchfont & The Cannings:** Whitehead (PW)

**Members of the Public (for all or part of the meeting):** Mrs S Billyard

1. **Apologies:** Cllrs Stevens (DS), Kinnaird (LK) and Cottle (SC)
2. **Declarations of Interest** – Cllrs Hill and Kemp declared a non-pecuniary interest in item 5d.
3. **Minutes of a meeting held on 13<sup>th</sup> November 2019**

Proposal	Proposer	Seconder	Resolution
To Approve and sign unchanged as a true and accurate record of the meeting	GD	MH	AGREED with two abstentions due to absence from meeting.

4. **Matters arising from Minutes of 13<sup>th</sup> November 2019 – for information only**

It was noted from the WC website that planning application 19/09529/FUL (5 Manor Close) discussed at the November meeting has subsequently been withdrawn by the applicant. The applicant had written to the Chairman of UPC expressing concerns about the way that the November meeting had been conducted in his absence, that it should have actually been delayed until his return, and the accuracy of views that had apparently been expressed by some. A response was sent stating that the meeting had been conducted in line with UPC Policies and Procedures; that discussion at the meeting took place in an open, transparent, calm and respectful manner; that events are accurately recorded in the published minutes and that the timing of the meeting was dictated by WC deadlines.

5. **Plans for discussion**

5a. **19/10004/FUL – Barn for Cattle at Marsh Farm, SN10 3PR for Mr Martin Bodman, Knights Leaze Farm, Urchfont, SN10 4RA**

5b. **19/10005/FUL – Barn for storage at Marsh Farm, SN10 3PR for Mr Martin Bodman, Knights Leaze Farm, Urchfont, SN10 4RA**

**Site Visit** made on 10<sup>th</sup> December 2019 by seven councillors

**Letters of Representation** – none that UPC is aware of.

The applicant met councillors on site and answered questions. TH explained that Mr Bodman has created quite an area for storage and cattle housing at Marsh Farm, this is very good for Urchfont as it reduces heavy traffic through the Village. LC agreed with TH and confirmed that he had no reservations on these applications. MH commented that this is relatively isolated site that does not impact on neighbours.

Proposal	Proposer	Seconder	Resolution
To SUPPORT both applications at 5a and 5b	TH	MK	AGREED unanimously

5c. **19/11317/TCA – Fell 1 x Prunus at Stanley House, Urchfont SN10 4QL for Mrs S Billyard**

**Site Visit** made on 10<sup>th</sup> December by seven councillors

**Letters of Representation** – none that UPC is aware of.

**Chairman closed the meeting for public participation**

Mrs Billyard stated that the tree is in poor condition due probably to honey fungus and she is concerned that it could fall. BL confirmed that he had copied an email from Mrs Billyard to all councillors prior to the meeting.

**Chairman re-opened the Council meeting**

From the site visit, TH confirmed that the tree looked in very poor condition. MH believed that honey fungus had taken hold of the tree, this can be a very significant problem which can affect other trees nearby.

Proposal	Proposer	Seconder	Resolution
<b>NO OBJECTION</b>	<b>TH</b>	<b>LC</b>	<b>AGREED unanimously</b>

**5d. 19/11500/TCA – Fell 2 x Silver Birch and 1 x Leylandii at Penning House, Urchfont, SN10 4QH for Mrs Pottinger.**

**Site Visit** made on 10<sup>th</sup> December 2019 by seven councillors

**Letters of Representation** – none that UPC is aware of

**TH commented that the Leylandii is obstructing electricity cables. MB felt that the application to fell three trees makes sense.**

Proposal	Proposer	Seconder	Resolution
<b>NO OBJECTION</b>	<b>TH</b>	<b>GC</b>	<b>AGREED unanimously</b>

**5e. 19/11103/FUL - Alteration to fenestration to Proposed Dwelling - Alteration to Planning Permission 19/04456/FUL (Permitted Development Rights removed) Provision of 1No. Window to East Elevation (WG3), replacing bi-fold doors. Provision of 2No. French Doors to South Elevation (DG3 & 4), replacing 1No. window and forming of a new opening. To improve access from property to external areas at 1 The Bottom, Urchfont, SN10 4SD for Mr & Mrs Smith & Warden.**

**Site Visit** - not made

**Letters of representation** – none that UPC is aware of

TH explained the proposed changes to the original approved application for this new property which consisted of only window modifications. He did however note that this application mentions the fact that a further application may be made to change conditions 3 and 5 of the original planning approval relating to landscaping and building materials. Such an application should be presented to UPC for comment as and when.

It was noted that the address for the development on this application is incorrect as 1 The Bottom already exists for another property, this should be pointed out to WC Planning on the consultation comments form.

Proposal	Proposer	Seconder	Resolution
<b>To SUPPORT this application</b>	<b>TH</b>	<b>MB</b>	<b>AGREED unanimously</b>

**6. Decisions received from Wiltshire Council since 5<sup>th</sup> November 2019 –**

**6a. 18/06977/FUL –** Erection of 8 dwellings together with associated works on land at Uphill, Urchfont, SN10 4SA – **APPROVED with conditions**

**6b. 19/09530/TCA –** Fell 1 x Horse Chestnut and crown raise 1 x Cherry at Woodbine Cottage, Cuckoo Corner, Urchfont, SN10 4RA – **NO OBJECTION**

**6c. 19/10052/TCA –** Fell 1 x Hazel, 1 x Cherry, 1 x Blue Spruce and 3 x Ornamental Conifers at Laurel House, Chapel Lane, Urchfont, SN10 4QY – **NO OBJECTION**

**6d. 19/09656/FUL** – Demolition of utility room, garage and greenhouse. Proposed two storey extension including garage and bedroom above at Cedar Croft, Lydeaway, SN10 3PS – **APPROVED with conditions**

**6e. 19/10036/TCA** - Reduce Silver Birch and Ash, remove lower limb from Silver Birch at 4 Peppercombe Close, Urchfont, SN10 4QS – **NO OBJECTION**

**7. Matters for Report**

The scheduled date for the next Planning Meeting is **Wednesday 8<sup>th</sup> January 2020** at **7:00 pm** in Urchfont Village Hall.