

A Meeting of Urchfont Parish Council will be held on Wednesday 9th January 2019 at 7.30pm in the Village Hall (Main Hall). Councillors are reminded of their duty to attend this meeting, and to consider their decisions in the light of the legislation on Discrimination, Crime and Disorder and Bio-diversity. Members of the Public and Press are welcome to attend the meeting, but may only speak in the time set aside for public participation.

Bob Lunn Clerk to the Council

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3rd January 2019

NOTE LATER START TIME

A. INTRODUCTION

1. Welcome by the Chairman

2. Apologies: to receive apologies

3. Discussion with Mike Wilmott (WC Head of Development Planning) to provide councillors with:

- a. a better understanding of WC planning terminology used in the consultation process for planning applications, including WC interpretation and recognition of the various UPC consultation responses (e.g. Object, object with conditions, support, support with conditions, no comment etc.). The objective is not only to better inform councillors, several of whom are newly elected, but also instill public confidence in Parish Council handling of the planning process.
- b. an insight and guidance into the recently changed legislation which we understand facilitates amendment of made Neighbourhood Plans and how WC would be involved in that process. You may recall that the Urchfont, Wedhampton and Lydeaway Neighbourhood Plan was made on 20th April 2017.

B. PLANNING – see separate agenda

C. FULL COUNCIL MEETING

1. Declarations of Interest: to declare any personal/prejudicial interests

2. Time set aside for Public Participation and External Reports

3. Minutes of the Meetings of the Council held on 12th December 2018 – to approve

4. Action List Status Review and Matters Arising from the Minutes of the meetings held on 12th December 2018 not covered as separate agenda items below.

5. Finance

- a. **Financial Statement and Bank Reconciliation as at 31st December 2018 –** to receive and note reports.
- b. **2019/20 Precept / Budget –** to consider updated draft proposals and to approve Precept demand
- c. **Project Proposals –** to consider and approve any proposals received prior to or at the meeting
 - i. **Duck House Electrics –** to consider quote.
 - ii. **Printing of Welcome to Urchfont Booklet –** to consider and approve quote
 - iii. **Other project proposals**

6. **Lead Councillor, Working Groups, Clerk & other written Reports (See Appendix attached on website only)** – to consider any issues arising or clarification required (if none then quickly move on to next agenda item)
 - a. **Clerks Report**
 - b. **Councillor Reports – Path No. 51 Definitive Map and Statement Modification Order**
7. **Lead Councillor Roles** – to reallocate roles following resignations
8. **Welcome to Urchfont Booklet** – to consider latest draft
9. **Environmental Friendly Initiatives** – to consider potential initiatives to pursue
10. **Update on Current Parish Issues not covered by above agenda items** – updates / clarification on previously debated / highlighted issues.
11. **External Meetings** - to receive reports on any external meetings attended by Councillors
12. **Councillors' Reports and Items for Future Agenda** - Councillors are requested to use this opportunity to report on any minor matters of information not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making. Two items are earmarked for the January meeting:

Date of Next Meeting: 13th February 2019 in Urchfont Village Hall Conference Room commencing at 7.00pm

a. **CLERK'S REPORT**

1. **Update on actions from December 2018 Meeting**

FC/118/18 – Fund and arrange brown road sign for Community Shop – in progress

FC/119/18 – Prepare updated budget / precept spreadsheet for January meeting – in progress

FC/120/18 – Submit UWLNP amendment to WC – submitted to Mike Wilmott

FC/122/18 – Statement from DM re omission from October minutes to be made on January Planning Agenda – on agenda

2. **Finances at 31st December 2018** – Finances are in good order as shown on the statements attached to the agenda; the bank reconciliation was completed satisfactorily. Indicated reserve at year end is now more accurate but is still dependent on full allocation, spend or carry forward of project budget(s). Details of all actual expenditure during the month are shown on page 2 of the bank reconciliation.

3. **Draft Budget / Precept 2019/20** – As agreed at the December meeting, I will be updating and presenting the updated draft documents to facilitate approval of the Precept demand at this meeting. This will facilitate submission to WC by their January deadline. As agreed, the final UPC budget will be submitted for approval at the March 2019 meeting when we have a better idea of actual 2018/19 spend and what project monies are likely to be carried forward.

4. **Councillor Vacancies** – You will be aware that we still have a vacancy following the resignation of Bill Donald. I will be asking WC to issue a formal Notice of Election shortly.

Bob Lunn - Clerk to the Council

b. **COUNCILLORS REPORT(S)**

Title of Order: (Parish of Urchfont) Path No. 51 Definitive Map and Statement Modification Order 2015 (Next to Urchfont Primary School)

The Planning Inspectorate has now sent to all supporters and objectors to the above Order. The letter sent to all recipients and UPC Clerk included a statement; "The Council had not submitted its statement of case within 8 weeks of the start date".

I have been in contact with both the Planning Inspectorate and the Rights of Way and Countryside team at Wiltshire Council and the above statement is incorrect. Wiltshire Rights of Way team had submitted their 'statement of case' some months ago and WC has complied with all documentary submissions relating to the making of this order.

The Planning Inspectorate has asked for numbers of public who wish to attend and speak at the Public Inquiry and as a consequence I have been contacting those resident's who are in support of this order to provide this information. To date, I have had a healthy response and full details of numbers should be available at the February meeting.

Trevor Hill