



Clerk to the Council: Mr Bob Lunn
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3rd January 2019

NOTIFICATION OF A PLANNING MEETING

Notice is hereby given that a Parish Council Planning Meeting is scheduled for Wednesday 9th January 2019 at 7.30 pm in Urchfont Village Hall (Main Hall) – at Item B on the Full Council meeting agenda.

- * Council Members are reminded of their duty to attend this meeting, and to consider their decisions in the light of the legislation on Discrimination, Crime and Disorder and Bio-Diversity.
- * Council Members are also reminded that when considering planning applications they must follow the guidance outlined in the Urchfont Parish Council Planning Policy and Procedure document (UPC/18) and its incorporated Statutory Authorities/Governing Documents, all of which can be found on the Wiltshire Council or Urchfont Parish Council websites. Council members should also have regard to the visual impact upon the surrounding area and relationship to adjoining properties.
- **Urchfont Parish Council's role, as a Consultee, is to provide Wiltshire Council with UPC's considered views taking account of views expressed across the Urchfont Parish community.

Members of the Public and Press are welcome to attend the meeting but may only speak by invitation in the time specifically set aside for public participation.

AGENDA:

- 1. Declarations of Interest.**
- 2. Minutes of a meeting held on 12th December 2018.**
- 3. Matters arising from Minutes of 12th December 2018 – for information only**

3a. Statement from Chairman and Vice Chairman regarding Item 7b

"UPC have already confirmed that the meeting with Qdos was not a breach of UPC's Code of Conduct, but an error in not reporting the meeting to Council as quickly as it should have been under the UPC Planning Policy and Procedure. This position is clearly stated in the minutes of the 12th December 2018 meeting as follows:

'GD stated that prior approval for this type of meeting was not required but there is no doubt that DM and BD should have delivered a report on the visit to Qdos at the meeting on 10th October 2018. They had explained and apologised for this omission in an email to Keith Brockie (copied to all councillors) on the 13th October 2018.'

"We are starting a New Year and need to put this issue behind us and deal with the matters in hand. Uphill remains an important subject and we must focus on the revised application."

Graham Day and Nicky Mitchell

3b. Statement received from Bill Donald regarding Item 7b

"Contrary to Mr Malcolm Smith's statement at the Parish Council meeting on 12th December, I did not resign as a result of the meeting Councillor Mottram and I held with Qdos. While I accept that some UPC rules in respect of internal council communication were not followed, it was an action that was only taken with the best intentions with an aim to benefit the parish. It remains my belief that any misdemeanour here did not require me to resign, but only to offer an explanation and apology for which I have already delivered."

Bill Donald (29th December 2018)

4. Plans for discussion

NB: The meeting will be adjourned at the beginning of each Planning Application to enable members of the Public to express their views on that particular application.

4a. 18/6977/FUL - Revised proposal - Erection of 8 dwellings at Uphill, Urchfont

4b. 18/11801/TCA – Works to trees at 2 Oakston, High Street, Urchfont for Mr Wingent

5. Decisions received from Wiltshire Council since 6th December 2018

5a. 18/10828/TCA Fell 2 Leylandii (T1 & T2) at Chestnut Cottage, Wedhampton - **No Objection**

5b. 18/09099/FUL & 18/09169/LBC – Single storey extension to existing dwelling The Old School House. Addition of doors to existing open store with decking above (Amended Plans) - **Approved with conditions**

6. Matters for Report

6a. Minutes of the Planning Meeting 10th October 2018 – Item 7 Matters for Report – Uphill Application 18/06977/FUL

Councillor Mottram sent the following request in an email to Graham Day, copied to all councillors, the Clerk, the Planning Administrator and Councillor Whitehead on the 23rd October 2018. To date the request in the second paragraph has not been discussed or an amendment to the minutes made. At the FC meeting on 12th December 2018 (Minutes Item 17c), it was suggested that this should be documented as a statement rather than subject of discussion due to the time lapse since the October meeting and the fact that it is not appropriate to change minutes which have already been approved.

"There is one omission I would like to be added to these minutes. Immediately after Jim Stevenson's 'wrong end of the stick' comment, Graham Day stated that UPC will object. I don't recall the exact words, but feel this comment should be minuted. There is also no mention in the minutes that I had opened up discussions with the Snook family about improvements along Crooks Lane."

The scheduled date for the next Planning Meeting is **Wednesday 13th February 2019 at 7:00 pm** in Urchfont Village Hall.

*Written & verbal statements on the above applications may be handed / sent to the Clerk to the Council no later than 5pm on the day of a Planning Meeting. All planning enquiries should be referred to him.

However, it is important to note that you should send any representations for or against a specific application to Wiltshire Council Planning Department who are the approving authority, by the stated consultation deadlines which can be found on the WC website.

NB All Planning Applications and their documents can be viewed on www.wiltshire.gov.uk - click on 'Planning Applications' – 'Planning applications online' - 'Search by planning application number', there is also a link from www.urchfont-pc.gov.uk >Urchfont Parish Council (UPC)>Planning Applications.